How to validate an E5X-file (for organization managers only)

Who can validate an e5x-file

Only users of registered organisations and Authority users can submit e5x-files. Therefore, it is their prerogative to also validate e5x-files and not submitting them to their Authority

In many cases users of registered organisations and Authority users have an IT service that generates an e5x-file based on data stored in a legacy system. Allowing the IT service to validate, that is check, the e5x-fle, E2 caters for e5x-file validation.

As a user from a registered organisation

image.png

The validation Interface

From the home page a direct access to the e5x validation is provided by clicking on the Upload PDF/E5X button

1. Upload PDF/E5X

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1. By selecting e5x, the validation button will appear

2. Click either on select files, or drag and drop the files on top of the “Drop files here”; It is possible to validate >1 e5x-file at the time

3. Click on validate and the validation process will start. You will get an email conformation that the e5x-file(s) was(were) uploaded. The file(s) is(are) put on a processing queue, that means that

they are not validated immediately

4. This interface is also used for directly uploading e5x-files, no prior validation will be done and upon success or partial success the e5x-file will be submitted to the Authority

View validation results

2. E5X Validation results

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1. Navigating with the mouse to the last column, allows for downloading the validation logfile in case the validation was processed with error.
   The Validation logfile is a CSV-file that can be opened in excel or equivalent as can be seen in the example

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2. It is possible to limit the number of rows shown by applying filters in the column headers

   Filters are type sensitive that is depending on the type of column a filter is applied, different filter methods are available

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